



## Fund Transfer Form

(Use this form for **ALL** fund transfers between **ANY** groups in the Society)

To: \_\_\_\_\_

From: \_\_\_\_\_

Check No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

This check is being listed in **OUR** report as:

\_\_\_\_\_ Transfer to Another Group Within Kingdom  
\_\_\_\_\_ Transfer to Kingdom Newsletter or Outside the Kingdom  
\_\_\_\_\_ Other Expense (Please Explain)

\_\_\_\_\_  
\_\_\_\_\_

You must list this check in **YOUR** report as:

\_\_\_\_\_ Funds Received from Another Group Within the Kingdom  
\_\_\_\_\_ Funds Received from Kingdom Newsletter or Outside the Kingdom  
\_\_\_\_\_ Other Income (Please Explain)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Copy sent with check  
\_\_\_\_\_ Copy to Kingdom or Principality Exchequer  
\_\_\_\_\_ Copy to Office or Officer that is making or receiving donation  
\_\_\_\_\_ Copy for Reeve's File